



MOBILITY ASSESSMENT FORM

Step 1: Suitability, knowledge and capability of the user

Date:

Item	Assessment Criteria	Requirement Assessed	Initial
1.	Primary use of the vehicle	What is the equipment intended to be used for? 1. Indoor use. 2. Indoor / outdoor use. 3. Outdoor on pavement use 4. Outdoor on-road use.	
2.	Physical ability	Does the client have the agility, balance to transfer onto and off the equipment?	
2b		Does the client have sufficient body strength to maintain a safe driving position?	
2c		Does the client have sufficient dexterity to drive the equipment safely in the expected environment, considering any neurological deficiency, or physical disability?	
3.	Visual Acuity Test	Ability to read a number plate from 12 metres PASS/FAIL (for road vehicles)	
4.	Eyesight	Can the client see obstacles, kerbs, moving vehicles and pedestrians well enough to safely avoid such obstacles? Can the client reliably compensate for any deficiencies such as impaired peripheral vision?	
5.	Faculties	Considering any cognitive, perceptual or sensory limitations, can the client safely drive the equipment in the expected environment?	
6.	Attitude	Does the client understand the need for caution and consideration for pedestrians and other vehicles in the expected environment?	
7.	Pressure sores	If the client is susceptible to pressure sore formation, can this be sufficiently alleviated by good practice or special equipment?	

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8.	Understanding risk of tipping	Is the client aware of the causes and the risk of tipping and the significance of the maximum slope?	
9a	Driving Knowledge Class 2	Does the client understand the Class 2 law?	
9b	Driving Knowledge Class 3	Does the client understand Class 2 and Class 3 law if this applies?	
10.	Storage	Does the client have appropriate, accessible, facilities for safe off-road storage?	

Step 2: Training in Operation of the Equipment

Item	Training Focus	Requirements to be Covered in Training and Tuition	Initial
1.	Control of the vehicle	Understanding of the function of all controls.	
2.	Safe speed selection	Demonstration of smooth, safe speed selection under varying conditions, and the awareness of hazards from going too fast round corners, in slippery conditions, or in crowded situations. An understanding of speed limitations on pavements and a demonstration of correct speed selection for Class 3 vehicles where this is applicable.	
3.	Braking	Demonstration of stopping the vehicle safely whilst maintaining stability.	
4.	Freewheel	Demonstration of the selection and de-selection of freewheel, and understanding of the hazards when freewheel is selected.	
5.	Steering and safe control of the vehicle	Demonstration of the ability to steer safely and control the equipment in the expected conditions of use, and at varying speeds.	
6.	Rates slope training	Understanding of Maximum Safe Slope. Demonstration of safe techniques for negotiating slopes and kerbs, showing caution and awareness of the hazards.	

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Item	Training Focus	Requirements to be Covered in Training and Tuition				Initial
7.	General awareness	Ability to identify risks and hazards, including when negotiating different terrain, wet or slippery slopes, and in lifts and escalators.				
8.	Attitude	Appreciation of the need for caution and consideration towards pedestrians and vehicles in the expected environment				
9.	Battery charging	Competence in charging batteries, including understanding the need for ventilation, and electrical safety measures.				
10.	Disassembly, assembly and transportation (if applicable)	Competence in the disassembly and assembly for handling of components and safe stowage in the vehicle (if applicable).				
11	Customer / Owner's Manual	Appreciation of the importance of the Warnings, Instructions and Information given in the Owners' Manual.				
12.	Anticipated mileage	Ensure that client expectation matches equipment capability				
13.	Insurance	Ascertain client intention relating to insurance considerations and offer solutions				
14.	Supply BHTA leaflets		Highway Code		Battery Information	
16.	Route planning	Suggest to the client that it is good practice to think about and plan their journeys or simply choose another day as it might then be safer				
17.	Anticipation of particular hazards	<ul style="list-style-type: none"> • Bin Days • Market Days etc. 				
18.	Pavements	Ensure that the client understands that the mobility scooter user should always give way to pedestrians				
19.	Security	Ensure the client understands the need to keep personal belongings out of sight, even when travelling, and offer appropriate solution(s). Ensure client understands the need to carry ID and/or personal details in case of emergency.				

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Item	Training Focus	Requirements to be Covered in Training and Tuition	Initial
20.	Visibility	Explain the dangers of late afternoon, evenings and at night and ensure that the client has the appropriate solution (hi viz jacket, lights, reflectors etc.) and understands their deployment	
21.	Maintenance	Ability to complete the User Maintenance and a demonstration of an understanding of the requirements for dealer maintenance.	
22.	Notes/ Comments		

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Assessing Member Company Stamp/Details

Equipment Assessed

Make & Model:

Assessor Name (print):

Assessor Signature: **Date:** _____

Client name (print):

Client signature: **Date:** _____

It is highly recommended that reassessment is undertaken after any change in circumstances, such as, but not limited to, a change in eyesight, stability, or overall physical or mental health. Even in the case of no change, you should renew your assessment on a yearly basis as a minimum.
